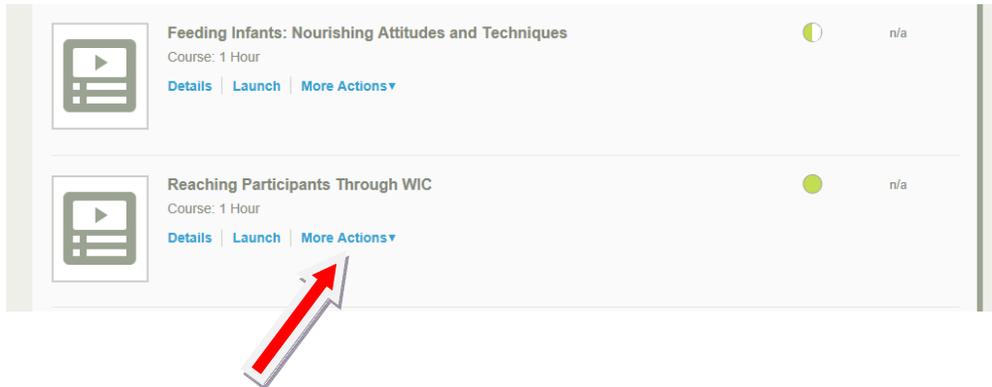


To Print Certificates or Reports:

If you have completed a course the green progress sphere will be full. To print your certificate of completion, select “More Actions.”



In the drop down menu, click “view certificate of completion”



In a pop up window your certificate will appear on your screen. To print, simply click the “Print” button on the upper right side of your certificate.

Print 