



IN THE PHARMACY

What the Bookkeeping Office Needs to Know



IMPORTANT POINTS TO REMEMBER WHEN PROCESSING WIC CHECKS

1. All WIC checks must be stamped in the “NOT VALID WITHOUT WIC VENDOR STAMP” box on the WIC check before depositing into the store’s bank.
2. WIC checks should be deposited into the store’s bank account within 60 days from the “FIRST USE DATE” date. WIC checks that have been rejected can be re-deposited and must be processed within 89 days from the “FIRST USE DATE”.

WIC APPROVED FORMULAS: INSTRUCTIONS FOR REIMBURSEMENT

Infant Formula

WIC checks will specify the brand of formula, type, size, and amount. Formula must be made available **upon request** or within **48 hours** of request. **WIC checks for formulas listed below can be deposited directly into the bank for reimbursement.**

Enfamil EnfaCare LIPIL
 Enfamil Premium with Triple Health Guard
 Good Start Gentle PLUS
 Good Start Soy PLUS
 Nutramigen LIPIL (concentrate and ready to feed)
 Nutramigen LIPIL w/Enflora LGG (powder)
 Pediasure
 Pediasure with Fiber
 Pregestimil LIPIL
 Similac Alimentum Hypoallergenic Formula
 Similac Neosure Advance

Specialized Infant Formulas

WIC checks will specify the brand of formula, type, size and amount. Formula must be made available within **48 hours** of request. **Checks for formulas listed below must be submitted directly to the Massachusetts WIC Nutrition Program for reimbursement.** Please submit a copy of the invoice along with the checks.

Enfamil Premature LIPIL (with Iron)
 Enfamil Premature LIPIL (low-Iron)
 Ensure
 Ensure High Protein
 Ensure Plus
 Ensure with Fiber
 Isocal
 Milupa PKU 2
 Milupa PKU 3
 MSUD Diet Powder
 Milupa MSUD-2
 Neocate Infant
 Neocate One+
 Osmolite
 Portagen
 Product 3232A
 Pulmocare
 RCF
 Similac PM 60/40
 Vital High Nitrogen
 Vivonex
 XPhe Maxamum



HOW TO HANDLE REJECTED WIC CHECKS

REJECT REASON	HOW TO CORRECT THE PROBLEM	WHERE TO SUBMIT CHECKS
No Vendor Stamp	Stamp the WIC check with the WIC vendor stamp.	Re-deposit the WIC check into the bank.
Illegible Vendor Stamp	The vendor stamp must be legible for the WIC check to be reimbursed. Re-stamp the WIC check with the WIC vendor stamp.	
Refer to Maker	The WIC Program will reimburse the vendor for the items listed on the WIC check using the most recent pricing information.	Send WIC check to the Massachusetts WIC Nutrition Program for reimbursement.
Excessive Dollar Amount; Reduced Dollar Amount Applied	The bank has reduced the payment amount on the WIC check to an appropriate amount for the items listed on the check. If you feel that the appropriate amount is inaccurate, please attach a copy of the invoice for these items along with the check(s) to the Massachusetts WIC Nutrition Program.	The WIC check has been paid and should not be re-deposited.
Counterfeit/Invalid Vendor Stamp	If a WIC check is rejected for either of these reasons, please contact the Massachusetts WIC Nutrition Program vendor staff for assistance at 1-800-552-9425.	The WIC Nutrition Program will not reimburse checks that are rejected for these reasons.
No Signature	The WIC check must be signed at the store after the actual purchase price has been entered on the check.	
Altered Signature	WIC checks should not be accepted if the signature has been altered.	
Future Dated	WIC checks should not be accepted before the "FIRST USE DATE" date.	
Expired	WIC checks should not be accepted after the "LAST USE DATE" date and must be deposited within 60 days from the "FIRST USE DATE" date.	

WIC Retail Store Hotline: 1-800-552-9425
www.mass.gov/wic



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